

**TONBRIDGE & MALLING BOROUGH COUNCIL**

**JOINT TRANSPORTATION BOARD**

**11 June 2018**

**Report of the Director of Street Scene, Leisure & Technical Services**

**Part 1- Public**

**Matter for Recommendation to Borough Cabinet - Non-Key Decision (Decision may be taken by the Cabinet Member)**

**1 PARKING ACTION PLAN**

**Summary**

**The Borough Council has for many years divided requests for changes to parking restrictions into separate Phases of the “Parking Action Plan”.**

**This report covers the content of the next Phase (Phase 10) of the Action Plan and also reports on the future extension of the inclusion of Snodland as a separate Parking Review.**

**1.1 Phase 10 (2018/19)**

1.1.1 The list of locations recommended for consideration in Phase 10 (2018/19) of the Parking Action Plan is shown in Annex 1. Members should note that due to the capacity and resources within the Parking Team there is no scope to request the inclusion of additional sites for addition to the list through the year.

**1.2 Future Phases**

1.2.1 A further list of requests is shown in Annex 2 which will be held for consideration in future phases of the Plan.

**1.3 Current Procedure**

1.3.1 The current procedure for promoting changes to parking restrictions is as follows:-

- Request received and added to waiting list.
- Sites collated into manageable phases
- Approval for the next phase reported to Joint Transportation Board with recommendation to move to informal consultation.
- Report to Joint Transportation Board on the outcome of informal consultation with recommendation to alter/adjust proposals and to move to formal consultation.

- Report to Joint Transportation Board following formal consultation with recommendations to approve/abandon proposals.
- Install approved schemes.
- As required the review of proposals after 12 months.

#### **1.4 Phase 10 Consultation**

- 1.4.1 Subject to Member approval it is proposed that the 40 sites and associated proposals in Annex 1 should now be taken forward for investigation and then to informal consultation.
- 1.4.2 The response to the informal consultation will be reported back to the September meeting of the Board.

#### **1.5 Parking Reviews**

- 1.5.1 Separate to the Phased Parking Action Plan, the following areas are to be progressed as separate Parking Reviews.

- Kings Hill
- Hildenborough
- Hadlow

- 1.5.2 These locations will require a significant level of resource and time and will progress on a different timescale to those sites on Phase 10.
- 1.5.3 It is also suggested that due to the number, variety, size and scope of requests received for Snodland, the town be considered for a future Parking Review.

#### **1.6 Equality Impact Assessment**

- 1.6.1 The decisions recommended through this paper have a remote or low relevance to the substance of the Equality Act. There is no perceived impact on end users.

#### **1.7 Legal Implications**

- 1.7.1 The on-street parking service is undertaken by the Borough Council on behalf of Kent County Council under terms of a formal legal agreement.

#### **1.8 Financial and Value for Money Considerations**

- 1.8.1 Funding to implement works associated with the Parking Action Plan Phase 10 is provided within existing revenue budgets.

## **1.9 Risk Assessment**

- 1.9.1 The assessment and consultation process applied to parking management should provide the assurance that the Borough Council has the will and ability to adapt the Parking Plans, in the light of comment and circumstances and to ensure that it achieves a best balance of local parking needs. A regular review of the schemes is crucial to ensure that we can correctly and effectively manage on-street parking in these areas as the proposals are either introduced for safety reasons or to provide a more appropriate balance of parking needs.
- 1.9.2 A major risk is that scheme proposals encounter significant lack of local support. This risk is mitigated by the considerable effort devoted to ensuring there is widespread consultation on proposals through informal consultation before any formal stage of consultation is reached. There is also care given to ensuring that schemes are adjusted and adapted in the light of comments and observations received from the local community, without compromising safety or the Council's commitment to deal appropriately with identified safety concerns.

## **1.10 Policy Considerations**

- 1.10.1 Asset Management
- 1.10.2 Communications
- 1.10.3 Community
- 1.10.4 Customer Contact

## **1.11 Recommendations**

1.11.1 It is RECOMMENDED that:

- i) The list of locations identified in Annex 1 be taken forward for investigation and informal consultation as Phase 10 of the Parking Action Plan.
- ii) Parking issues in Snodland be considered as a separate Parking review.

The Director of Street Scene, Leisure & Technical Services confirms that the proposals contained in the recommendation(s), if approved, will fall within the Council's Budget and Policy Framework.

Background papers:

Annex 1 – List of locations for Phase 10 of the Parking Action Plan

Annex 2 – List of other locations where changes to parking restrictions have been requested

Robert Styles

Director of Street Scene, Leisure and Technical Services

contact: Andy Bracey  
Parking Manager